**2015-16/3rd Special Meeting of the Students’ Senate**

**The 3rd Special Meeting of the Students’ Senate (2015-16), was held on Thursday, 8th October, 2015 in the Senate Hall, New SAC. It was called to order by the Chairperson, Students’ Senate at 8: 30 PM.**

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| **Item No. 1** | To confirm the Minutes of the following meetings:   1. 2015-16/1st Emergency Meeting 2. 2015-16/6th Meeting |

The Minutes of the 2015-16/1st Emergency Meeting were circulated on the mailing list and no comments have been received. The minutes were presented and confirmed.  
The Minutes of 2015-16/6th Meeting could not be prepared in time and hence shall be presented in the next meeting.

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| **Item No. 2** | Announcements and Remarks, if any |

No announcements or remarks were made

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| **Item No. 3** | To note the decisions taken by the Students’ Senate over the mailing list since the last meeting. |

The following decisions were noted by the Students' Senate over the mailing list:

* The Senate ratified the list of students for Antaragni'15. The list has been presented separately as a supporting document.
* The Senate accepted the following allocation of Festival grant to the various Gymkhana festivals as proposed by the Finance Committee:
  + Udghosh'15 - Rs. 4,00,000
  + Antaragni'15 - Rs. 3,75,000
  + Techkriti'16 - Rs. 2,00,000
* The Senate noted the following list of Clubs and Hobby Groups that exist under the Students' Gymkhana:
  + Cultural Council:
    - Clubs:
      * Dance Club
      * Dramatics Club
      * Fine Arts Club
      * Music Club
      * Literary society
      * Quiz Club
    - Hobby Groups:
      * Discussion and Debate society
  + Films and Media Council:
    - Clubs:
      * Animation Club
      * Design Club
      * Film Club
      * Photography Club
      * Radio 90.4
      * Student Film Society
      * Vox Populi
    - Hobby Groups:
      * Anime Society
  + Games and Sports Council:
    - Clubs:
      * Adventure Club
      * Taekwondo club
      * Chess Club
      * Shooting Club
      * Yoga Club
      * Skating Club
    - Hobby Groups:
      * Card and Board games
      * Boxing hobby group
  + Science and Technology Council:
    - Clubs:
      * Aeromodelling
      * Astronomy
      * Business
      * Electronics
      * Robotics
      * Programming
    - Hobby Groups:
      * Brain
      * DesCon
      * Gliding
      * Rubiks Cube
      * Science Coffee House
  + Presidential Council:
    - Clubs:
      * Prayas
      * Book Club
      * Group for Environment and Energy Engineering
      * Student Welfare Cell
      * Entrepreneurship Cell
      * Vivekananda Samiti (till the mid-term report is presented)
    - Hobby Groups:
      * Raktarpan

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| **Item No. 4** | To consider the Action Taken Report. |

The ATR was presented by the Chairperson, Students’ Senate for the consideration of the Senate. The list of final updated items is attached under Annexure-1 of these minutes.

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| **Item No. 5** | To consider the elections for the post of Incharge, PG Academics. |

The Chairperson, Students’ Senate along with the help of the Parliamentarian conducted fresh elections for the post of Incharge, PG Academics and Mr. Jitendra Katiyar (Senator, PhD) was elected as the new Incharge, PG Academics.

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| **Item No. 6** | To consider the elections for the Students' Senate nominee to the COSHA. |

The Student’s Senate nominee to the COSHA, Ms. Richa Agarwal was removed from the post due to her not being a member of the Senate anymore. Thus fresh elections were held for the post. During the nominations the Parliamentarian was asked to clarify whether Executive members of the Senate could be nominated to various Councils/Committees as Senate nominees. The Parliamentarian opined that any member of the Senate, including the Executives can be nominated as Senate nominees to the various Committees/Councils.  
The Chairperson, Students’ Senate also clarified that the role of the Senate nominee to the COSHA is to ensure proper representation of the Senate in the meetings of the COSHA and hence, he cannot be expected to carry out the paperwork of COSHA or maintain its records.

Elections were then held for the Senate nominee to the COSHA and Mr. Ashish Aggarwal, General Secretary, Cultural Council was unanimously elected as the Senate nominee to the COSHA.

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| **Item No. 7** | To consider the opinion of the Rules and Procedures Committee regarding the various Constitutional amendments. |

The Parliamentarian, Students’ Senate presented this item for the consideration of the Senate.

The items of the 2nd, 3rd, 4th and 5th meeting of the Rules and Procedures Committee were presented one by one:

The proposed constitutional amendment and other recommendations pertaining to the quorum requirements for the UGSAC and PGSAC were discussed in the senate and the recommendations accepted unanimously. The following clause was incorporated in the constitution with regard to this   
 **“One student representative from each department, Two Students’ Senate nominees to SUGC (SPGC in case of PGSAC) and One Senator shall constitute the quorum.”**  
  
The proposed constitutional amendment and other recommendations pertaining to Eligibility Criterion were discussed by the Senate. The CPI thresholds comes from the Student Governance Report of 1996 which mentions the minimum CPI threshold as 6.0 for UG students and 7.0 for PG students. An increase of the threshold was recommended so that the CPI of the candidates that are chosen has a buffer and it does not fall beneath the threshold mentioned in the Student Governance Report and the candidate is able to complete his term effectively. The committee recommended the addition of The Constitutional Amendment 2006-07/III in Appendix VI of the Constitution along with the following text  
 **“Further, he/she is expected to maintain a CPI greater than or equal to 6.0 (in case of UG) or a CPI greater than or equal to 7.00 (in case of PG) during his entire tenure failing which he/she shall cease to hold his/her post in the Gymkhana.”**   
The proposed constitutional amendment regarding restructuring of the Student’s Gymkhana was deliberated on by the Senate and the clause with some changes was accepted. The following   
clause is to be added to the Constitution of the Student’s Gymkhana:   
 **“The Students’ Senate:**

* **Secretaries, who shall work under the office of the Students’ Senate**

**The Presidents’ Office:**

* **Member, President’s Office**
* **Head, SAC**
* **Book Master**
* **Webmaster**

**The Executive Councils:**

* **Council Head: To assist the Executive in managing the overall activities of the Council**
* **Coordinators/Leaders: To manages the Clubs/Hobby groups respectively**
* **Secretaries: To assist the Coordinators/Leaders in managing their work**
* **Executives: To assist the General Secretary in carrying out a very specific set of work. For ex: Finance Executives, Web Executives etc.**
* **Overall Managers: To organise the council event under the General Championship**
* **Event Managers: To organise major events like Freshers’ Night, Josh etc. under the Council**
* **As an exception, the Vox Populi may have Chief Editors instead of Club Coordinators.**

**The Cells:**

* **Overall Coordinators/Heads**
* **Executives**

**The Election Council:**

* **Senior Election Officers**
* **Junior Election Officers**

**The Festival teams:**

* **Festival Coordinators/Heads**
* **Senior Executives/Managers, who shall work directly under the Heads**
* **Junior Executives/Secretaries, who shall assist the Senior Executives in their work**
* **Security Officers, further categorised as:**
  + - **Principal Security Officers**
    - **Senior Security Officers”**

The **Article 1.05** is to be amended as:

* 1. The Counsellors shall advise their respective **councils** of the Gymkhana.

The following Articles are to be amended as:

* 1. The Gymkhana shall function through the Students’ Senate and its **Executive wing**.
  2. The Students’ Senate (hereafter referred to as the Senate) shall be the Central Representative, Legislative and Supervisory body of the students. It shall:

1. Serve as the main forum of expression of student opinion.
2. Be in continuous touch with the General Body, consult the students, and act as a feedback system.
3. Act as the central policy making body of the Gymkhana.
4. Guide and check the functioning of the **Executive wing** of the Gymkhana.

However, it shall not interfere in matters of minor importance, in order that the free functioning of the **Executive wing** within the general policy framework defined by the Senate is not affected.

* 1. **The Executive wing of the Students’ Gymkhana shall comprise of the President’s Office, the Executive Councils and independent Cells.**
  2. The Parliamentarian shall advise the Senate on Constitutional and procedural matters.
  3. The Finance Convener shall advise the Senate on **financial** matters. He/she shall oversee the **financial** affairs of the Gymkhana.
  4. **In all matters of general interest, the President’s office, the Executive councils, cells and the committees and councils of the Senate**, all bodies appointed by the Senate, and all **other** bodies of the Gymkhana except its Advisory Body and General Body, shall be subordinate to the Students’ Senate, and therein the Senate shall be subordinate to the General Body.
  5. Majority decisions shall be binding. Persons holding different views at any level shall have the right to committee and report directly to all higher bodies up to and including the General Body (as in **Article 2.14**), however the decisions taken shall be executed until and unless higher bodies undo them.
  6. The President or the Chairperson may convene a meeting of the General Body on their own initiative to discuss matters of general import**ance**. The meeting will be presided over by whosoever convenes it.
  7. The President or the Chairperson may refer any matter to the General Body through a meeting (as per Article 2.17) or through **a** referendum, if so requested by at least 1/3rd of the total strength of the Senate.
  8. The President and the Chairperson shall have the power to requisition a meeting of any **Executive council or cell or any subcommittee, committee or council of the Senate**.
  9. Notwithstanding any other Articles of the Constitution, the President may attend as a full-fledged member any meetings of any **Executive council or cell, or any subcommittee, committee or council of the Senate** or any other body appointed by the Senate except for the Rules and Procedures Committee, the Finance Committee and the Steering Committee, and may overrule any decisions taken by them. In the event of the President doing so, he/she shall be obliged, if requested by the concerned body, to requisition a meeting of the Senate and place his/her decision before it.
  10. Notwithstanding any other Articles of the Constitution, the Chairperson may attend as a full-fledged member any meeting of any subcommittee, committee or **council of the Senate**.
  11. During vacations (as specified in the Academic Calendar of the Institute)**,** the Vacation Senate, consisting of all Senators present on campus, shall discuss matters of urgent importance. Other matters may also be discussed; however any decisions taken must be ratified by the full Senate when it meets next.
  12. Every year, there shall be a handing over session which shall be jointly attended by members of both the incoming as well as outgoing Senate as full-fledged members. The President, the General Secretaries and the Chairperson of the outgoing Senate will handover charge to the same of the incoming Senate respectively in writing, under the supervision of the Chairperson of the incoming Senate. The annual report of the Gymkhana, consisting of the reports of all **Office bearers and councils/cells/festivals** shall be presented before the House for comments.
  13. The **Members** of the Senate must attend every meeting of the Senate. If he/she is not able to attend a meeting, he/she is expected to nominate another student of his/her batch to attend the meeting on his/her behalf. The attendance rules for Senators and Executives shall be documented in the Rules and Procedures of the Students’ Senate **(Appendix I)**.

1. Any Senator who shall be unable to attend a meeting of the Senate is expected to inform the Chairperson for his/her aforementioned inability, and must take prior permission before doing so. If he/she fails to do so, or if he/she is absent from too many meetings (as specified in the Rules and Procedures of the Students’ Senate), then he/she shall cease to hold his/her post.
2. Any Executive who shall be unable to attend a meeting of the Senate is expected to inform the Chairperson for his/her aforementioned inability, and must take prior permission before doing so. If he/she fails to do so, the Chairperson shall issue a show-cause notice to him/her. If the concerned Executive is unable to present a satisfactory explanation (as determined by 2/3rd of the Senate present and voting, and not less than half the total strength of the Senate), or if he/she is absent again without prior permission from the Chairperson, then he/she shall cease to hold his/her post.
   1. If the President, any General Secretary, the Chairperson or the Finance Convener is not on campus due to vacation, is on leave from the Institute or is otherwise unable to fulfil his duties for a short period of time, then he/she may appoint any member of the General Body as the Acting **Office-bearer** for the duration of his absence. The Acting **Office-bearer** shall take care of all responsibilities of the **Office-bearer**, and any action taken by or on him/her will be considered an action taken by or on the **Office-bearer**.
   2. If the Parliamentarian, or the Convener of any Standing Council or Standing Committee of the Senate is unable to attend a Senate meeting, or is otherwise unable to fulfil his duties for a short period of time, then he/she may appoint a Senator as the Acting **Office-bearer** for the duration of his absence. The Acting **Office-bearer** shall take care of all responsibilities of the **Office-bearer**, and any action taken by or on him/her will be considered an action taken by or on the **Office-bearer**.

The Article 4.08 is to be amended as follows:

* 1. Finance Committee

1. The Finance Committee shall manage the finances of the Gymkhana and shall control and supervise the expenditures incurred by the **Executive wing** of the Gymkhana.

The following Articles are to be amended as:

* 1. Finance Committee will finalize the budget on the recommendation and requirements of **the President’s office, Executive councils and cells** and will present **it** to the Senate for ratification.
  2. In the budget of the **Executive councils**, separate heads are to be made for various club activities, other major expenses and estimates of miscellaneous expenses.
  3. **In the budget of the President’s office and cells, separate heads are to be made for all the major expenses and estimates of miscellaneous expenses.**
  4. Advances will be given to **the President and the General Secretaries** (that is the five executives) or to any person they authorize, in writing, to do so against their name. All advances shall stand due against the names of the concerned executives unless and until satisfactorily accounted for in accordance with all the rules in force.
  5. If somehow expenditures have been done without taking the advances then the concerned club coordinator**, cell overall coordinator or the Executive** will have to give an explanation to the Finance Convener and seek his/her permission to get the bills reimbursed.
  6. Payment for any bill will be made only after the same has been verified for payment by the concerned **overall coordinator or the Executive**. However, no bill/voucher will be accepted as valid and adjusted for unless scrutinized and accepted as proper, as per rules laid down by the Students’ Senate and by the Finance Committee.
  7. The Senate shall take disciplinary action against any person(s) against whom a case of gross financial **mismanagement**/mal-appropriation has been reported and accepted as true after the concerned person(s) has (have) been given adequate opportunity to defend himself/herself (themselves). The decision shall be referred to the chief Counsellor for implementation.
  8. If the Finance Committee of a particular year fails to point out cases of gross financial **mismanagement**/mal-appropriation of funds which are subsequently discovered by the succeeding Finance Committee, then disciplinary action will be initiated against the Finance Committee members also (as per Article 5.21).

The proposed constitutional amendment regarding the definition of the Presidential Council was discussed and passed by the Senate and the Constitution was amended as follows:

The Article 5.09 which defines the Presidential Council is proposed to be changed to:

**5.09 The President’s Office.**

**a. The Office shall assist the President in discharging his/her duties, and any other duty assigned by the Senate.**

b. **The Office will otherwise consist of all members nominated by the President and the Finance Convener (ex-officio).**

To prioritise the duties of the President, Student’s Gymkhana the Article 2.06 was amended as:

**2.01 The President, Students’ Gymkhana shall be the Chief Executive of the Gymkhana. He/she shall:**

**a. Be elected by the General Body.**

**b. Supervise and coordinate the general affairs of the General Body.**

**c. Represent views of the students at all forums of the Institute.**

**d. Be an ex-officio special invitee to the (academic) Senate of the Institute.**

**e. Be a member of various bodies of the Institute whenever a representative of the Gymkhana is required.**

**f. Preside over meetings of the General Body, when convened by him/her.   
g. Maintain and execute an Office of the Students’ Gymkhana (hereinafter referred to as the President’s Office).**

**h. Have other responsibilities and powers as mentioned in this Constitution or as assigned to him/her by the Senate from time to time.**

An item related to reconsidering and reordering the duties of the Chairperson, Student’s Senate as well as the General Secretaries was proposed in the 4th meeting of the Rules and Procedures Committee. This item and the changes made in the Constitution were deliberated upon by the Senate and accepted. The Constitution is amended to read as follows:

The Article 2.06 defining the role of the Chairperson is now to be **Article 2.07** and may read as:

* 1. **The Chairperson (/Chairman/Chairwoman), Students’ Senate shall convene and preside over meetings of the Senate. He/she shall:**

1. **Be elected by the Senate from amongst its non-executive members.**
2. **Direct the appropriate persons for the successful implementation of the decisions of the Senate and be responsible to the Senate for the same.**
3. **Represent the view of the Senate at all forums of the Institute.**
4. **Be an *ex-officio* special invitee to the (academic) Senate of the Institute.**
5. **Be a member of various bodies of the Institute whenever a representative of the Senate is required.**
6. **Preside over meetings of the General Body, when convened by him/her.**
7. **Maintain this Constitution, it’s Appendices, and all records of the Students’ Senate.**
8. **Maintain and execute an Office of the Students’ Senate.**
9. **Have other responsibilities and powers as mentioned in this Constitution or as assigned to him/her by the Senate from time to time.**

**Unless specifically assigned by the Constitution or the Senate, he/she shall not have any executive responsibilities.**

The **Article 2.03 (a)** and **Articles 2.08-2.11 (b) & (c)** may thus read as:

* 1. **(a) The Executives, namely:**
  2. **The President, Students’ Gymkhana**
  3. **The General Secretary, Cultural**
  4. **The General Secretary, Films and Media**
  5. **The General Secretary, Games and Sports**
  6. **The General Secretary, Science and Technology**
  7. **The General Secretary, Cultural shall be the Executive of Gymkhana overseeing the Cultural activities. He/she shall:**

1. **Supervise and coordinate all Cultural activities of the General Body.**
2. **Be the *ex-officio* Chairperson of the Cultural Council.** 
   1. **The General Secretary, Films and Media shall be the Executive of the Gymkhana overseeing Films and Media activities. He/she shall:**
3. **Supervise and coordinate all Film and Media activities of the General Body.**
4. **Be the *ex-officio* Chairperson of the Films and Media Council.** 
   1. **The General Secretary, Games and Sports shall be the Executive of the Gymkhana overseeing Games and Sports activities. He/she shall:**
5. **Supervise and coordinate all Games and Sports activities of the General Body.**
6. **Be the *ex-officio* Chairperson of the Games and Sports Council.** 
   1. **The General Secretary, Science and Technology shall be the Executive of the Gymkhana overseeing Science and Technology activities. He/she shall:**
7. **Supervise and coordinate all Science and Technology activities of the General Body.**
8. **Be the *ex-officio* Chairperson of the Science and Technology Council.**

The proposed constitutional amendment regarding the introduction of a new entity in the Gymkhana apart from clubs and hobby groups and thereby restructure the Presidential Council was discussed upon in the Senate and the provisional amendments made by the Rules and Procedures Committee to incorporate the new entity, ‘Cells’, in the Gymkhana were accepted. The relevant clauses pertaining to Cells are to be introduced as **Articles 5.16 - 5.21**:

* 1. **There shall be Cells which operate independent of any council and carry out activities that serve a diversified cause.**
  2. **Cells shall be headed by one or more Overall Coordinators appointed by the Senate at the recommendation of the Nominations Committee. Overall Coordinator(s) shall recommend to the Senate for ratification the names of the students who shall be appointed to various positions of responsibility in their respective cell.**
  3. **Whenever asked, the Overall Coordinator(s) shall report to the Senate and be answerable for the activities carried out by their cell. The Overall Coordinator(s) shall further present an Annual report of the cell before the handing-over session of the Senate.**
  4. **A cell may have Faculty members as Advisors who may counsel and assist the cell in its working.**
  5. **Cells shall receive funding from the Annual Gymkhana Budget.**
  6. **A list of all cells, clubs and hobby groups and details of the positions of responsibility under the councils and the cells shall be maintained in an Appendix to this Constitution.**

The proposed constitutional amendments with regard to re-writing the entire 5th Chapter of the Constitution as part of the re-organization of the Executive wing of the Student’s Gymkhana were discussed in the Senate and the proposed changes to the Constitution accepted. . The name of the Chapter is also to be changed to:

ORGANIZATION OF THE EXECUTIVE **WING**

The following Articles are to be amended as:

* 1. The Executive activities of the Gymkhana shall be discharged through **the President’s Office, the four Executive Councils and independent Cells.**
  2. **The President’s Office.**

1. **The Office shall assist the President in discharging his/her duties, and any other duty assigned by the Senate.**
2. **The Office shall otherwise consist of all members nominated by the President and the Finance Convener (*ex-officio*).**
   1. **The four Executive Councils shall be:**
3. **Cultural Council**
4. **Films and Media Council**
5. **Games and Sports Council**
6. **Science and Technology Council**
   1. **Each council may comprise of clubs and hobby groups which may carry out activities related to a particular interest.**
   2. A hobby group shall be an association of 10 or more students united by a common activity or interest. Such groups **shall** be associated with a **c**ouncil, with the consent of its General Secretary, and shall be headed by **one or more Leaders** appointed by Senate at the recommendation of the General Secretary.
   3. An exceptionally performing hobby group can be converted into a club. Such groups shall be headed by **one or more** Coordinators appointed by **the** Senate at the recommendation of the General Secretary, and shall be selected by a call for nominations to the General Body.
   4. Cultural Council
7. The Cultural Council shall organize and promote extracurricular activities in the field of culture.
8. Clubs and hobby groups in the field of culture shall be part of the Cultural Council.
9. The **General Secretary, Cultural** shall be the Chairperson of the Cultural Council and shall supervise the Council’s activities.
10. The Council will consist of all members nominated by the General Secretary, the Coordinators of the clubs/hobby groups of the Council, the President or his/her nominee, Finance Convener (*ex-officio*), the member of the Finance Committee associated with Antaragni (*ex-officio*) and the Festival Coordinator, Antaragni (*ex-officio*).
    1. Films and Media Council
11. The Films and Media Council shall organize and promote extracurricular activities in the fields of films and media.
12. Clubs and hobby groups in the fields of films and media shall be part of the Films and Media Council.
13. The **General Secretary, Films and Media** shall be the Chairperson of the Films and Media Council and shall supervise the Council’s activities.
14. The Council will consist of all members nominated by the General Secretary, the Coordinators of the clubs/hobby groups of the Council, the President or his/her nominee, Finance Convener (*ex-officio*) and the member of the Finance Committee associated with Antaragni (*ex-officio*).
    1. **Games and Sports Council**
15. **The Games and Sports Council shall organize and promote extracurricular activities in the fields of games and sports.**
16. **Clubs and hobby groups in the fields of games and sports shall be part of the Games and Sports Council.**
17. **The General Secretary, Games and Sports shall be the Chairperson of the Games and Sports Council and shall supervise the Council’s activities.**
18. **The Council will consist of all members nominated by the General Secretary, the Coordinators of the clubs/hobby groups of the Council, Captains of the various sports teams of the Institute, the President or his/her nominee, Finance Convener (*ex-officio*), the member of the Finance Committee associated with Udghosh (*ex-officio*) and the Festival Coordinator, Udghosh (*ex-officio*).**
    1. Science and Technology Council
19. The Science and Technology Council shall organize and promote extracurricular activities in the fields of science and technology.
20. Clubs and hobby groups in the fields of science and technology shall be part of the Science and Technology Council.
21. The **General Secretary, Science and Technology** shall be the Chairperson of the Science and Technology Council and shall supervise the Council’s activities.
22. The Council will consist of all members nominated by the General Secretary, the Coordinators of the clubs/hobby groups of the Council, the President or his/her nominee, Finance Convener (*ex-officio*), the member of the Finance Committee associated with Techkriti (*ex-officio*) and the Festival Coordinator, Techkriti (*ex-officio*).
    1. **Clubs and Hobby groups that do not belong in any council shall be supervised by the President. In such a scenario, all duties pertaining to clubs and hobby groups carried out by General Secretaries shall be carried out by the President for those particular clubs or hobby groups.**
    2. The President and General Secretaries shall recommend to the Senate for ratification the names of the students who shall be appointed to various **positions of responsibility in their respective office or councils**.
    3. At most five of the names recommended by the President/General Secretary for inclusion in their respective **office or council** may be Senators.
    4. Notwithstanding any of the above, the Gymkhana shall organize three inter-collegiate Gymkhana festivals, viz.
23. Antaragni, the Cultural Festival;
24. Udghosh, the Sports Festival; and
25. Techkriti, the Technical **and Entrepreneurial** Festival

The festivals shall be governed by a Festival Manual which shall be maintained as an Appendix to this Constitution.

The changes made due to inconsistencies in the Constitution, in all the meetings of the Rules and Procedures Committee under consideration were accepted by the Senate.   
  
The amendment regarding the composition and the role of the Nominations Committee under the Students’ Senate was discussed. **Article 4.11** is proposed to be re-written as:

* 1. “**Nominations Committee**

1. The Nominations Committee shall recommend to the Senate the names of persons **for any representation of the Senate or for Senate ratified positions, where it is asked to by the constitution or where there is no recommending authority.**
2. **Specifically, the Nominations Committee shall recommend to the Senate the name(s) of Students’ Senate Representative(s) to the Standing Committees of the (Academic) Senate.**
3. **The Nominations Committee can call for an explanation, in case its recommended nominee(s) is (are) not found suitable for the assigned task. All its nominations/actions are to be ratified by the Senate.**
4. **For each selection pertaining to any representation/position**, the Nominations Committee shall constitute a panel to interview the various candidates and select from them the names that shall be recommended to the Senate. The panel may not contain anybody who is contesting for the various posts, even if they are a member of the Nominations Committee.
5. The President, Students’ Gymkhana shall be the *ex-officio* Convener of the Nominations Committee and the Chairperson, Students’ Senate shall be an *ex-officio* member of the Nominations Committee.
6. It shall otherwise consist of **one** **more** member, elected by the Senate to this position.
7. **Ordinarily, the committee should have at least one undergraduate and one postgraduate Member of the Senate. However, if the Senate is unable to elect one such member, it may, by resolution, choose to elect one Member of the General Body to this position, such that the above condition is satisfied in terms of Members of the General Body.”**

The amendment regarding a grammatical inconsistency in the **Preamble** to the Constitution was discussed and accepted by the Senate. The text is to be amended as:

* **Advancing the general welfare of our fellow students**

The amendment regarding the various inconsistencies that were pointed out in Chapter 3 of the Constitution was discussed and accepted by the Senate. The following Articles are to be amended as follows:

* 1. **The Election Council shall conduct General Elections annually for all Members of the Senate.**

1. Members who shall officiate till the Senate hands over charge shall be:
   1. President, Students’ Gymkhana
   2. **General Secretary, Cultural**
   3. **General Secretary, Films and Media**
   4. **General Secretary, Games and Sports**
   5. **General Secretary, Science and Technology**
   6. **Senator BT/BS, 4th Year (from students in 5-year programmes)**
   7. **Senator BT/BS, 3rd Year**
   8. **Senator BT/BS, 2nd Year**
   9. **Senator BT/BS, 1st Year**
   10. Senator MTech (2-year), 1st Year
   11. Senator MBA, MDes and other 2-year programmes, 1st Year
   12. Senator MSc (2-year), 1st Year
   13. **Senator PhD (from all PhD students)**
2. Members who shall officiate till the Convocation of the Institute shall be:
   1. **Senator \_?\_ , 5th Year (for students in 5-year programmes)**
   2. **Senator BT/BS, 4th Year (for students in 4-year programmes)**
   3. Senator MTech (2-year), 2nd Year
   4. Senator MBA, MDes and other 2-year programmes, 2nd Year
   5. Senator MSc (2-year), 2nd Year
   6. General Elections shall ordinarily be held around 20th January **each year**. However, under exceptional situations, the Senate may postpone it for a maximum period of one month.
   7. **The Election Council shall conduct Mid-term elections annually for the following Members of the Senate, who shall officiate until the Senate hands over charge:**
3. **Senator BT/BS, 1st Year**
4. Senator MTech (2-year), 1st Year
5. Senator MBA, MDes and other 2-year programmes, 1st Year
6. Senator MSc (2-year), 1st Year
   1. **By-elections shall be conducted along with the Mid-term Elections for any post mentioned in Article 3.02 which is vacant at that point of time.**
   2. Mid-term elections shall be held in August or early September each year.
   3. In case no UG Girl Senator (respectively PG Girl Senator) is elected, the elections of the UG Girl Representative (respectively PG Girl **Representative**) as per Article 2.03 (c) shall be conducted by the same Election Council. **Further, if any UG Girl Senator (respectively PG Girl Senator) gets elected during the Mid-Term election, the incumbent UG Girl Representative (respectively PG Girl Representative) shall stand unseated from office.**
   4. **Notwithstanding any other article in the constitution, the eligibility criteria for each of the above posts shall be as stated in the Appendix VI to the Constitution.**
   5. The President and the General Secretaries shall be elected from the General Body on the basis of the following system:
7. If there are n (>1) candidates, the voters shall either give a “no-preference” vote or (n-1) preferences. If there is 1 candidate, the voters shall give either a “no-preference” or a vote in favour of the contesting candidate.
8. If the number of “no-preference” votes is greater than or equal to half of the total valid votes cast, then the election of that post shall stand void, and each candidate will be barred from contesting again for the post of President or General Secretary. A re-election will be held with no option of “no-preference”, that is, for n **(>1)** candidates, the voters shall give (n-1) preferences. **If there is 1 candidate, he/she shall stand elected for that post.** Counting shall be as per **Article 3.09 (d)**.
9. If the number of “no-preference” votes is less than half of the total valid votes cast, then the “no-preference” votes shall be discarded and counting of the rest of the votes shall be as per **Article 3.09 (d)**.
10. Counting shall be done in successive rounds. In the first round, only first preference votes shall be counted and the candidate with the least first preference votes shall be declared unsuccessful. In the next round, second preference votes of the unsuccessful candidates shall be added to the first preference count of continuing candidates and again the candidate with the lowest tally shall be declared unsuccessful. The procedure continues until one candidate, who shall be declared successful, secures half or more than half of the total valid votes remaining after discarding the no-preference votes.
    1. Senators shall be elected **from their respective batches** on the basis of **the following** preferential voting system:
11. Each voter shall cast three preferences in favour of different candidates, the first preference carrying 5 points, the second preference carrying 3 points and the third preference carrying 1 point.
12. **Counting shall be done in successive rounds.** The names of Senators will be listed according to first preference points. If the requisite number of candidates got more than 500 first preference points, the requisite number of candidates in order of points obtained will be elected. If otherwise, those getting above 500 points will be elected and the rest will be listed again according to first and second preference points and candidates getting above 750 points will be considered for election in order of points obtained. If the requisite number of candidates are still not elected the rest of the senators will be elected on the basis of combined first, second and third preference points.
    1. The Chairperson shall be elected by the Senate from among the non-executive Members of the Senate. The elections of these posts for the incoming Senate will be conducted by the Chairperson and Parliamentarian of the outgoing Senate in the following manner:
13. Each Senator and Executive shall cast one vote for one of the candidates. If only two candidates are contesting at any point, the vote of the President will be hidden, and shall be considered in case of a tie.
14. If a candidate gets more than half of the votes cast**,** **he/she** is declared elected.
15. If not, the candidate(s) with the least votes gets eliminated.
16. Each Senator and Executive shall once again cast votes for the continuing candidates, and this process will continue until **Article 3.11 (b)** occurs, or until all but one candidate (who shall be declared elected) are eliminated.
17. If a tie occurs as per **Article 3.11 (a)**, the vote of the President will be counted to break the tie.
    1. The elections of the Parliamentarian, the Finance Convener, the In-charge Hostel Affairs, the In-charge UG Academics and the In-charge PG Academics will also be conducted as per **Article 3.11**. In this case, the tie-break**ing** vote will be that of the Chairperson and not the President.
    2. If the post any Senate **Office-bearer** falls vacant in the middle of the Senate’s term, by-elections will be called by the Senate for that post. This election shall be conducted by the **incumbent** Chairperson or Parliamentarian or both (whichever is applicable) as per **Article 3.11**.
    3. Notwithstanding any **other** Article in this Chapter **except Article 3.08**, the norms and modalities regarding the elections shall be fixed by the Election Council which can be challenged only in the Senate. The Chief Election Officer shall present these in the Senate meeting before every election.

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| **Item No. 8** | To consider the proposal regarding the end-term report submitted by the Finance Convener. |

The President, Students’ Gymkhana presented this item for the consideration of the Senate.

The Senate discussed the proposal as presented by him. The Senate noted that at the time of the charge-handover of the Finance Convener, some expenditures of the previous Gymkhana year are still pending due to late scheduling of the events. As a result, the outgoing Finance Convener cannot be expected to present the complete annual Budget report corresponding to that Gymkhana year in his end-term report. Hence, there is a need for a separate report to be presented apart from the mid-term and the end-term report of a Finance Convener. As per the proposal, the end-term report of the Finance Convener shall have details of all the expenditures incurred during his tenure. After the charge-handover, the incoming Finance Convener shall handle the expenditures that are pending from the previous Gymkhana year. Once all expenditures are cleared, the new Finance Convener shall then present an annual Budget report corresponding to the previous Gymkhana year. The report shall be based on the end-term report of the previous Finance Convener with the addition of the expenditure handled by the new Finance Convener. The discrepancies in the records (if any) maintained by the previous Finance Convener shall be pointed out to the Senate in the annual report and the Senate may then take necessary action against him. Further, since the events in a given Gymkhana year are planned only till the first week of April and no expenditure is incurred after that, the annual report must also be submitted in the subsequent meeting of the Students’ Senate to be held in the month of April.   
The Senate after due deliberation, accepted the proposal. The Senate noted that the Finance Convener shall now submit at least three report, annual Budget report of the previous Gymkhana year and the mid-term and end-term reports of his tenure. The Senate then directed the Rules and Procedures Committee to reflect the same in the Constitution under the duties of the Finance Convener as well as the rules governing the Finances of the Students’ Gymkhana and present the updated clauses for the consideration of the Senate.

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| **Item No. 9** | To consider the proposal to change the date of charge-handover of the Students' Senate. |

The Chairperson, Students' Senate presented this agenda item for the consideration of the Senate. The Senate after deliberation, agreed with the issue as presented by the Chairperson and noted that postponing the date will not affect the working in any significant manner as the charge-handover was already getting delayed in practice from the last few years.

As a result, the Senate accepted the proposal and directed the Rules and Procedures Committee to incorporate this into the Constitution and present the updated clause for the consideration of the Senate.

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| **Item No. 10** | To consider the request of President, Students' Gymkhana to clear older bills. |

The President, Students’ Gymkhana presented this item for the consideration of the Senate. He informed the Senate that bills pertaining to the expenditure incurred for the Inter-IIT Gymkhana Summit and some bills pertaining to the expenditure incurred by E-Cell could not be cleared in time due to some unavoidable circumstances. In the former case, the bills got delayed as the approval from the concerned authorities could not be sought in time. In the latter case, the bills got misplaced due to some communication gap and could not reach the office in time. The Senate noted that ideally such requests should not be considered as no expenditure can be incurred once the account is closed. However, the Finance Convener pointed out that the money allocated to the respective heads may still be left in the account as any other extra expenses were not incurred. As a result, the Senate decided to allow this as a one-time exception subject to the fact that there is still sufficient balance in the respective heads from which the bills are to be cleared. The Senate noted that in the future, if there is a possibility that such a situation may arise later on, it should be clearly pointed out in the annual report of that Gymkhana year. The Senate should then deliberate upon this on a case by case basis and the request should be accepted under extreme situations only. If any request is accepted, the same shall be notified to the Office of the Dean, Students’ Affairs. The Senate then shall not accept any such requests at a later stage if it wasn’t already pointed out in the annual Budget report.

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| **Item No. 11** | To consider the post conduction report of E-Summit'15. |

The item was deferred to the next meeting.

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| **Item No. 12** | To consider the proposal for having an AC in the Aeromodelling Club Room. |

Mr. Sparsh Grover, Senator UG Y13 presented this item for the consideration of the Senate.  
The President, Student’s Gymkhana informed the Senate that given the existing number of ACs in the SAC, it may not be possible to accommodate any further requests. He further informed the Senate that a proposal to install exhausts and ventilators in all the rooms of the SAC has already been submitted and that will solve the problem to some extent. Further, he pointed out that the right procedure in such implementation issues is to submit a request to the concerned General Secretary who may then take it up with the relevant Institute authorities. Given this, the proposer decided to withdraw this agenda item.

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| **Item No. 13** | To consider the proposal for an Online booking system for VH and Allied facilities. |

Mr. Ashutosh Ranka, Senator UG Y13 presented this item for the consideration of the Senate. The President, Students’ Gymkhana then informed that as per the report of the Automation Committee that was constituted by the Senate, automating the processing of all the SG forms has already been recommended to the Institute. The recommendations have already been submitted to the institute and once they are implemented, this item will automatically be taken care of. As a result, the proposer decided to withdraw this agenda item.

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| **Item No. 14** | To consider the proposal regarding the structure of Gate in front of TA 202 Laboratory. |

Mr. Simrat Singh, Senator, UG Y14 presented this item for the consideration of the Senate. The President, Student’s Gymkhana informed the Senate that a Traffic committee has been constituted by the institute to look into the existing traffic situation and suggest additional provisions to improve the traffic management in the campus. The mentioned problem had already been taken into cognizance by the committee and it had come up with various solutions. The committee’s recommendation will soon be submitted to the authorities. Considering this, the proposer decided to withdraw his item.

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| **Item No. 15** | To consider the proposal for the formation of a new hobby group for cycling activities under the Games and Sports Council. |

The item was deferred to the next meeting.

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| **Item No. 16** | To consider the pre-conduction report of IITK-MUN, being organised by Antaragni'15 |

The item was presented by Mr. Navdeep Singh on behalf of the Festival Coordinators, Antaragni’15 for the consideration of the Senate. The Senate after deliberation, accepted the report as presented.

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| **Item No. 17** | To consider for ratification, the list of students for the team of Antaragni'15. |

The item was deferred to the next meeting.

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| **Item No. 18** | Questions and Remarks, if any. |

No questions and remarks were made by Senators, Executives and General Body Members.

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|  | Any other item, with the permission of the Chair |

No other item was raised.  
  
**The Meeting was adjourned by the Chairperson, Student’s Senate at 1:00 am on 9th October, 2015.**